

# HORIZON HIGH SCHOOL CHORAL DEPARTMENT

Horizon High School  
Choral Department  
5601 E. Greenway Rd.  
Scottsdale, Arizona 85254  
Kathrine Kouns, Director  
(602) 449-6038

Date: \_\_\_\_\_

Dear \_\_\_\_\_,

As you may already know, I am a member of the choir department at Horizon High School in Scottsdale, Arizona. Horizon's Choir Program has the largest student enrollment in the state of Arizona. We have six choirs that are made up of nearly three hundred students. Some of our choirs perform all over the state and compete at the National level usually receiving first place trophies and superior ratings.

I am a member of one of Horizon's advanced ensembles, "\_\_\_\_\_(TC, SOS, WE, or SD)\_\_\_\_\_". This is an elite group that is made up of students who have had excellent musical ability. Each member goes through a rigorous audition process in order to be placed in this group. We perform many times throughout the year both at school and in our local community.

Due to the budget crisis in education here in Arizona, and especially in our district, our choir program receives no funding from the school. This means that in order to purchase costumes, music, t-shirts, props, pay for accompanists and guest clinicians, etc. the program relies on the financial contributions from each individual student. These costs can add up and in order to participate in all of the choir events, and help our choir program stay at such a high level of quality, I need to reach my financial commitment as a student. I am writing to you to ask for your financial assistance with my overall choir fees. I would very much appreciate your support with this musical enrichment opportunity. If you are able to donate towards the fees I must pay to be involved in choir, you can make a check payable to "Horizon High School Choir" and send it to me at the address below.

If you live here in Arizona, another wonderful way to help is to just donate your annual state tax credit to Horizon High School Choir in my name. Married couples can donate up to \$400 per year and singles can donate up to \$200. This financial donation is a one hundred percent tax credit, meaning that you can claim it on your taxes and you will receive every penny in your state tax refund for that year. It's basically like loaning me the money until you file your taxes. If you are willing to do this, please complete the attached tax credit form, and make your check payable to "Horizon High School". You can either give it to me to turn in for you and I will mail you a receipt, or you can mail it or drop it off directly to the school. Please be sure that my name is listed as the recipient. Then, when you get your receipt, just send me a copy to turn in to my choir teacher. You can even send one check before December for your 2010 taxes and do another one in January to claim on your 2011 taxes. It's a great way to help me pay my fees, help other students who also need financial assistance, and get your money back 100% from the state.

Our choir will be hard at work preparing our music and performances so that we can be the best representatives of Horizon High School throughout the year. I appreciate your positive thoughts for us as we prepare and work. Thank you for considering helping me to participate in this wonderful program. Your support and encouragement mean more than you know. If you have questions about the program you can contact me or my choir director at Horizon High School.

Sincerely,

\_\_\_\_\_  
(your name) – handwritten signature

\_\_\_\_\_  
(your name) - typed

Your address & phone number

(be sure to attach a tax credit form)